

November 16, 2020

Gareth Reece, Building Division
Lauren Anderson, Land Use Planning
City of Mercer Island – Community Planning & Development
Mercer Island, WA 98040



Subject: Project: **Zahr Residence – Intake Screening**
8110 SE 70th Street, Mercer Island, WA 98040

Dear City of Mercer Island Reviewers:

Please accept this letter as a formal response to your Intake Screening, dated 11/10/2020 to my Building Permit Application, dated October 30, 2020. My hope is that we've addressed all comments, and that our submittal will be successfully taken in, maintaining its original submittal date.

- **Formatting of Electronic Plan Set**
 - Bookmarks have been properly linked.
- **Project Information Sheet**
 - **Public Notice Sign** will be posted for this project once City has prepared it.
 - **Seasonal Development Limitation Waiver** will be requested, as needed.
 - **Hold Harmless Agreement** will be executed, once received.
 - **Water Meter Size of 1.25"** is noted, though applicant requests follow-up discussion.
 - **Impact Fees** noted as 'Do Not Apply' (thankfully).
 - **Addressing** noted to remain unchanged.
- **Geotechnical Engineering / Soils Report**
 - **Statement of Risk** has been supplemented to this application in response to request for more current review of current plans submitted.
- **Stormwater Design Requirements** was left blank (but checked).
 - Will assume Ruji Ding, CE, has everything she needs for intake.
- **Fire Requirements**
 - NFPA 13D for house & ADU, noted.
- **Land Use Actions Required**
 - ADU Application submitted on November 16, 2020
- **Arborist Report / Tree Inventory**
 - SZ requested additional info from Anthony Moran of Superior NW Enterprises – will supplement ASAP. Please don't let this hold up our permit intake.

Thank you for your attention to detail. Please don't hesitate to let us know if we can provide any additional info.

Sincerely,

A handwritten signature in black ink, appearing to read 'SZ' with a stylized flourish at the end.

Suzanne S. Zahr
Suzanne Zahr, Inc.