

January 6, 2021

Gareth Reece, Building Division
City of Mercer Island – Community Planning & Development
Mercer Island, WA 98040



Subject: Project: **Trumble Residence – Intake Screening**
4602 E Mercer Way, Mercer Island, WA 98040

Dear City of Mercer Island Reviewers:

Please accept this letter as a formal response to your Intake Screening comments, dated December 29, 2020 to the Building Permit Application, dated December 8, 2020. My hope is that we've addressed all comments, and that our submittal will be successfully taken in, maintaining its original submittal date.

- **Formatting of Electronic Plan Set**
 - Bookmarks have been properly linked.
 - Plan set has been submitted in greyscale.
- **Project Information Sheet**
 - **Public Notice Sign** will be posted for this project once City has prepared it.
 - **Seasonal Development Limitation Waiver** will be requested, as needed.
 - **Hold Harmless Agreement** will be executed, once received.
 - **Water Meter Sizing Worksheet** has been updated to include existing fixtures on the property.
 - **The valuation of the Project (cost of labor & material)** has been added on the application form.
 - **Impact Fees** noted as 'Do Not Apply'.
- **Geotechnical Engineering / Soils Report**
 - **Statement of Risk** has been supplemented to this application.
- **Fire Requirements**
 - A Fire Code Alternative is required.

Thank you for your attention to detail. Please don't hesitate to let us know if we can provide any additional info.

Sincerely,

A handwritten signature in black ink, appearing to read 'Suzanne S. Zahr', written in a cursive style.

Suzanne S. Zahr
Suzanne Zahr, Inc.