

CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | www.mercergov.org



INTAKE SCREENING REQUEST FORM

TO INITIATE AN INTAKE SCREENING

Step One: Submit this Form and Pay the Intake Screening Fee of \$523.24

Payment can be made at the permit counter or via mail:

Mercer Island City Hall, ATTN: PERMITTING, 9611 SE 36th St, Mercer Island, WA 98040.

Step Two: Upload all Submittal Documents to the Mercer Island File Transfer Site

Detailed instructions for the upload are available on the next page.

Step Three: Upon Receipt of Payment and Submittal Documents, City Staff will schedule the Screening.

PROJECT INFORMATION

Name of Owner MI Treehouse, LLC Owner Address PO Box 261, Medina, WA 98039

Owner Email bill@summersdevelopment.com Owner Phone (425) 761-5460

Project Address 5637 E. Mercer Way Parcel # 192405 9312

Project Description New Single Family Residence

Will you be expanding the building footprint by 500 square feet or more? YES 2100 sq. ft NO

Will there be a net increase of the impervious surface by 500 square feet or more? YES NO

Will you be altering within a critical area or buffer? YES NO

Will you be modifying more than 40% of the existing exterior wall? YES NO

Are you applying concurrently for a Land Use action? YES NO

If so what is your project #(s) and type(s)? CA015-001, VAR 18-002 & SEP15-001

PROJECT CONTACT

Name Bill Summers Phone (425) 761-5460

Email bill@summersdevelopment.com

Please note that there are no longer in person Intake screenings

SIGNATURE OF OWNER OR REPRESENTATIVE

FOR CITY USE ONLY

FEE PAID \$ _____ DATE PAID _____ PERMIT # _____

WEEK OF SCHEDULED SCREENING _____